

THE HONG KONG COUNCIL OF SOCIAL SERVICE

Innovation and Technology for Ageing

**STUDY VISIT ON TECH-ENABLED SOCIAL CARE & AGE-FRIENDLY CITY
IN THE GREATER BAY AREA
(MARCH 4-6, 2025; HONG KONG, GUANGZHOU AND SHENZHEN, CHINA)**

APPLICATION GUIDELINE FOR SUBSIDY APPLICANTS

Please read the following carefully before completing the subsidy application form:

Eligibility Criteria of Subsidy Applicant

The applicant should:

- a) be workers with at least 5 years' working experiences in welfare service, preferably those with experiences on tech-enabled social service development;
- b) is currently working in the social welfare field and Member Agencies of the Community Chest;
- c) be sponsored by an agency member of the Council;
- d) be over 21 years of age;
- e) be fluent, both spoken and written, in the official language of the event;
- f) have the ability to contribute and extend impact from the event for tech-enabled social service development of the Sector.

Responsibilities of All Selected Applicants

The selected applicant must:

- a) participate in the event FULLY, or he/she will be liable to disqualification and any subsidy given has to be refunded to The Hong Kong Council of Social Service and/or the funding body;
- b) undertake preparatory work for the event, including registration to the event organizer, obtaining necessary travel documents and visa, negotiating logistics arrangement, and any other duties as required;
- c) share responsibilities among the delegates, representing The Hong Kong Council of Social Service to participate in the activities designated, network with the international and regional communities during the event;
- d) engage in the follow-up actions, including attending a review meeting after the event to evaluate the event on the whole, submitting a written report and conducting a report-back session to share with local social welfare personnel the information brought and insights gained from the event within three months after the completion of the event.

Selection

A Selection Committee will be formed by the Hong Kong Council of Social Service to screen all applications received. If necessary, the applicant may be required to attend an interview, in which he/she will be notified the details by telephone in due course. The Selection Committee has the discretionary power to exempt the eligibility criteria and its decision will be final.

Support Provided by the Hong Kong Council of Social Service

The "*Innovation and Technology for Ageing*" and relevant core business(es) of the Council will:

- a) provide delegates with the information of the event;
- b) assist delegates to prepare and collect required information and materials in order to facilitate their effective learning and participation in the events;
- c) assist delegates to prepare the report-back sessions.